

**REQUEST FOR APPROVAL OF PURCHASE OF UNIT  
AT TANGERINE BAY CLUB, A CONDOMINIUM**

Pursuant to Article 12 of the Declaration of Condominium, the sale or transfer of title to a Unit must be approved by the Board of Directors of Tangerine Bay Club Association, Inc. (Association). This *Request for Approval* should be completed by the Unit Owner, purchaser, or their agent, and must be signed by the current Owner(s) and the proposed purchaser(s). **A copy of the executed contract for sale and purchase plus the Condominium Rider must be attached with no redaction of information.** Note that all information provided in or with a Request for Approval is confidential under Section 718.111(12)(c)(2) Florida Statutes and is not accessible to any other Unit Owner.

**Unit and Sale Information**

Unit # \_\_\_\_\_ Building # \_\_\_\_\_ Date of Proposed Closing \_\_\_\_\_

**Unit Owner Information**

Name of Current Owner(s) \_\_\_\_\_

Mailing Address after closing \_\_\_\_\_

Phone number \_\_\_\_\_ Email address \_\_\_\_\_

**Purchaser (Applicant) Information**

Name of Applicant(s) \_\_\_\_\_

Date of Birth for each applicant \_\_\_\_\_

Driver's License # or SS # for each Applicant \_\_\_\_\_

Current Mailing Address (no PO Box) \_\_\_\_\_

Phone number #1 \_\_\_\_\_ Email address #1 \_\_\_\_\_

Phone number #2 \_\_\_\_\_ Email address #2 \_\_\_\_\_

Please state the exact name or names of the purchaser(s) to be set forth on the deed:

\_\_\_\_\_

Any approval provided by the Association in response to this *Request for Approval* shall be void and of no force or effect unless the deed of conveyance recorded in the public records of Sarasota County sets forth the exact name(s) of the purchaser(s) as set forth above.

Section 7.3 of the Declaration of Condominium prohibits a non-natural entity such as a corporation from purchasing a Unit unless the Board approves the acquisition of title by the non-natural entity and the designation of a specific family or individual as the primary occupant. **If the applicant intends to take title of the Unit in the name of non- natural entity, please provide the name of the entity, the type of entity, the state in which formed, the owner(s) and principal(s) of the entity and the name of the individual or family who will be designated as the primary occupant:**

\_\_\_\_\_

\_\_\_\_\_

**Employer and Reference Information for Purchaser**

Name of Employer \_\_\_\_\_

Type of Work \_\_\_\_\_

Mailing Address for Employer \_\_\_\_\_

Phone number of employer \_\_\_\_\_ Email address \_\_\_\_\_

Name, address, and phone numbers for two personal references other than family members. **A real estate broker associated with the firms involved in this transaction may not be used as a reference.** If possible, please include the name of a representative from a homeowner or condominium association that may be in charge of the community in which the applicant currently resides, if applicable, and if not, the name of a landlord as applicable.

Name of Reference #1 \_\_\_\_\_

Address for Reference #1 \_\_\_\_\_

Phone Number for Reference #1 \_\_\_\_\_ Email address \_\_\_\_\_

Name of Reference #2 \_\_\_\_\_

Address for Reference #2 \_\_\_\_\_

Phone Number for Reference #2 \_\_\_\_\_ Email address \_\_\_\_\_

**Quarterly Fees** are due on January 1, April 1, July 1, and October 1. Please check here \_\_\_ to acknowledge the current quarterly fee of \$ \_\_\_\_\_.

**Special Assessments** are due as determined by the Board of Directors. Please check here \_\_\_ to acknowledge the following Special Assessment:

Payment Amount \_\_\_\_\_ Due Date \_\_\_\_\_ Purpose \_\_\_\_\_

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**Litigation:** Please check here \_\_\_ to acknowledge the following pending litigation that involves the Association.



**Pets:** Section 7.7 of the Declaration of Condominium prohibits an Owner from having or maintaining a pet of any kind unless approved by the Board. **No more than two small pets (dog and/or cat but no other animals) which when fully grown would be no larger than 22 pounds in weight and 16 inches in height (at the shoulder) are permitted in any Unit.** Check here \_\_\_\_\_ to acknowledge this restriction. Check here \_\_\_ if you will be requesting approval of a pet, If so, state below the breed,color, sex, height and weight of the pet. The pet(s) must be approved separately by the Board using the *TBC Pet Registration Application* available on the TBC website or from the General Manager.

\_\_\_\_\_  
\_\_\_\_\_

**Motor Vehicles:** Please provide the name of the manufacturer, year of manufacture, model description, color, and license number, including state of issuance, for every motor vehicle to be kept at Tangerine Bay Club. **No more than two (2) vehicles per Unit are allowed and both must be housed in the garage assigned to the Unit. No overnight parking by owners outside is allowed. Please check here \_\_\_\_ to acknowledge these owner vehicle and parking restrictions.** Review Section 7.6(k) of the Declaration of Condominium and note that commercial vehicles, boats, campers, trailers, and similar vehicles may not be parked overnight, with some exceptions provided the vehicle is kept in an enclosed garage and does not create a nuisance when being transported.

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**Single Family Only:** Please review Section 7.2 of the Declaration of Condominium that requires a Unit only be used for single-family residential use and restricts the business or trade permitted to be conducted in a Unit. Indicate the names and relationships of all persons who will occupy the Unit:

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**Unit Rental:** Sections 7.12 and 12.3 of the Declaration of Condominium restrict the leasing of Units. **No Unit may be leased for less than 60 continuous days or more than twice in any calendar year.** The Rules also restrict the loaning of Units. Check here to acknowledge these restrictions and, if you intend to lease your Unit, please check here \_\_\_\_ to acknowledge that **the Board must approve any lease of the Unit in advance.**

The applicant(s) understand the Association may, pursuant to the Fair Credit Reporting Act, obtain a consumer credit report on the applicant(s) signing this application, and criminal history information from the Florida Department of Law Enforcement. By signing this application, the applicant(s) hereby consent to the Association obtaining a consumer credit report and criminal history information and considering those reports in connection with the review of the application. Notwithstanding anything in the Declaration of Condominium to the contrary, a criminal history information shall only be used to determine if the person seeking approval (which shall include all proposed occupants) has been designated by a court as a sexual predator or sexual offender, been convicted of the manufacture or distribution of a controlled substance as defined under the Federal Controlled Substances Act, or been convicted of a felony crime involving violence to persons or damage to property. For purposes of applying the foregoing factors, arrests shall not be considered, nor misdemeanor offenses, and the nature, severity and recency of the crime shall be considered, as well as what the convicted person has done since a conviction. The Association may disregard a conviction if the facts warrant it.

Check here \_\_\_\_ to confirm that a **non-refundable check for \$100 payable to Tangerine Bay Club Association is attached** representing the transfer review fee required under the Declaration of Condominium.

**Please return the fully completed application, a copy of the signed contract for sale and purchase with the Condominium Rider and a check payable to the Association in care of its General Manager, Michael Canacari, 390 Gulf of Mexico Drive, Longboat Key, FL 34228. Upon receipt of a totally completed and executed application, including the transfer fee, the Association has 30 days within which to accept or reject the application. Section 12.6 of the Declaration of Condominium requires the current Owner to have all assessments, fines, and other charges against the Unit paid in full before approval.**

**Check here \_\_\_\_ to confirm that you have received and read a copy of the Declaration of Condominium, Articles of Incorporation, Bylaws and the Rules and Regulations of Tangerine Bay Club Condominium and understand your responsibilities as an Owner. Your signature below indicates that you agree to abide by the provisions of said documents.**

\_\_\_\_\_  
Buyer Applicant signature Date: \_\_\_\_\_

\_\_\_\_\_  
Buyer Applicant signature Date: \_\_\_\_\_

The undersigned Owner(s) of said Unit join in the application to request the Association to review same, and to verify that to the best of their knowledge all information contained in application is current and accurate.

\_\_\_\_\_ Date: \_\_\_\_\_  
Current Owner signature

\_\_\_\_\_ Date: \_\_\_\_\_  
Current Owner signature

\_\_\_\_\_

**Action of Board of Directors:**

\_\_\_ **Approved** \_\_\_ **Disapproved**                      **Date:** \_\_\_\_\_

**Director or Authorized Agent:** \_\_\_\_\_

